



## General Manager Job Description

ILF Transportation is seeking a General Manager that is skilled in the transportation industry and an experienced expert and master in communication and negotiation skills. The industry stipulates gigantic benchmarks and demands perfection to the core.

### Role and Responsibilities

ILF Transportation's General Manager is an integral part of decision-making and plays a pivotal role in budgetary allocation, policymaking, and conceptualization of long and short-term strategies. They perform supervisory functions and regulate and control the execution of strategies implemented. Our general managers are self-motivated and charismatic individuals that motivate the hierarchy under them to accomplish the company's objectives. A General Manager has expertise and knowledge of the overall business and varied aspects of an organization and is capable of handling business procedures and policies.

ILF's General Manager is accountable for financial reporting and various departments like advertising, finance, marketing, research and development, and human resource management. They are also experts in technical languages in specialized sectors.

#### The Obligations of Our General Manager Involves Several Aspects:

- Driving optimization of productivity through strategic planning
- Assess and improvise organizational effectiveness through dynamic processes
- Oversee the workforce through a well-established and secure environment that is highly motivating and rewarding.
- Driving excellence through innovation and strategic design masterpieces of eminence
- Steering standards of excellence through stringent quality management
- Exploring and pursuing opportunities for expansion and growth by bridging strategic alliances
- Providing guidance and timely feedback to nurture and strengthen subordinates and build a talent pool of skilled and accomplished employees

**A General manager is a management expert that drives excellence and catapults organizations to the top of the pyramid in the industry through their skills and collaborations.**

#### Essential Functions:

- Riding the herd on day-to-day business operations
- Assigning, driving, and executing weekly performance goals and assessing their completion, while accomplishing their own set of goals and objectives

*ILF Transportation utilizes a driver screening program. ILF Transportation is an equal opportunity employer.  
All positions will be cross-training in all areas of ILF Transportation.*



- Recruitment, onboarding, and training of a high-performing task force to achieve desired business objectives of sales and profitability
- Stringently overseeing and managing project timelines to ensure tasks are delivered successfully and on time
- Development, execution, and sustenance of budgetary controls and resource allocation and apportionment plans
- Meticulous and accurate delegation of responsibilities to exemplary employees to bring out the best from the human resources
- Stringent enforcement of human resource policies, ethos, procedures, and processes, through standardization, specifications, driving adherence of guidelines, and scheduling of training programs
- Mediation and resolution of conflicts both internal and external efficiently to the mutual benefit of all parties.

#### **Responsibilities:**

- Planning, coordination, and driving of business operations that target revenue goals
- Stringent control over budgetary stipulation constraints through effective cost control and implementation of plugins for blocking off loopholes
- Implementation of stringent auditory measures and procedures to achieve compliance with processes and regulations
- Conceptualizing and executing innovative strategies that improve employee productivity and optimization of resources
- Overseeing the generation of reports revolving around human resource optimization, financial management, profitability, cost controls to the board of directors and corporate-level executives

#### **Qualifications:**

- Master's degree in business administration from a reputed institute
- Accomplished experience of overseeing large-scale operations in a managerial position
- Robust and agile decision-making capabilities
- Exemplary negotiation ability combined with excellent communication, collaboration, and delegation skills that command honor and respect in the industry
- Accomplished track-record of development and sustenance of financial strategies and plans
- Charisma to propel, inspire and trigger growth through effective and motivational people management skills that delegates responsibilities and drill down accountability
- Operational expertise of policies, procedures, and regulations that govern the industry
- The expertise of performance evaluation procedures and systems
- A business acumen that propels expansion and excellence
- Meticulous about data analyses and driving numbers
- The technical expertise of the relevant field
- Risk mitigation

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